



Procurement and Contracts
Business Unit # 320AD
Purchase Order # 19-0001562

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Payment Terms: N/A Freight Terms: N/A Ship Via: N/A PCC: E Date: 10/29/18 PO Method: DG Dispatch: **Dispatch** Rev Dt:
Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: MICROSOFT CORPORATION
PO BOX 847034
DALLAS TX 75284-7034
United States

Ship To: Texas Workforce Commission
4800 N LAMAR BLVD
AUSTIN TX 78756
United States

Vendor ID: 1911144442

Purchaser: Mary M Kurylowicz

Phone: 512/936-6496

Fax:

Email: mary.kurylowicz@twc.state.tx.us

Bill To: APPO@twc.state.tx.us or

Texas Workforce Commission
101 E 15TH ST
RM 446
AUSTIN TX 78778-0001
United States

TWC Prefers Electronic Submission

PO Information:

Requester Contact information:

Name: Christina Alvarado

Phone: 512-377-0444

Email: Christina.Alvarado@twc.state.tx.us

Delivery Contact: Same as Requester

Vendor name: Microsoft Corporation

Paul Rodriguez

parodri@microsoft.com | 737.600.3305

Microsoft Direct | Austin, TX

Bill to Address (this is always)

101 E 15th St

Rm 446

Austin, TX 78778-0001

Email: APPO@twc.state.tx.us

For payment inquiries, please contact Texas Workforce Commission Accounts Payable customer service by calling 512-463-1671 (Select Option 5), or by e-mail to appo@twc.state.tx.us. Invoices may be emailed to appo@twc.state.tx.us or the bill to address listed above.

Authorized Signature

10/29/2018



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	938518-UAG Glass Screen Protector for Surface Pro	203/37	1.0000	EA	\$24.99000	\$24.99	11/09/2018
						Schedule Total	\$24.99
						ReqID: 0000018292	
						Item Total for Line # 1	\$24.99
2- 1	QF6-00298- UAG Case with Hand Strap Surface Pro	203/37	1.0000	EA	\$56.99000	\$56.99	11/09/2018
						Schedule Total	\$56.99
						ReqID: 0000018292	
						Item Total for Line # 2	\$56.99
						Total PO Amount	\$81.98

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.

* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.

* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.

Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

10/29/2018